



CIOB EDI Ambassador Role Profile

Aim of the role

The CIOB recognises the valuable experience and knowledge of equality, diversity and inclusion (EDI) in the built environment that members can bring to our discussions on this key policy area.

The role of 'CIOB EDI Ambassador' is available to CIOB members with knowledge and enthusiasm in this area to work with local Hubs and Regional Committees to make a positive contribution to the CIOB's approach to this policy agenda.

CIOB EDI Ambassadors help disseminate best practice across the CIOB networks and identify areas for action to promote equitable treatment for all.

All members who sit on local Hubs and Regional committees can volunteer to be an EDI Ambassador and be invited to contribute to discussions to identify and address issues across all backgrounds and personal characteristics.

CIOB EDI Ambassadors will keep themselves updated on, and act in accordance with, the relevant legislation, regulatory environment and culture in which the country and/or region within which they reside.

CIOB EDI Ambassadors will be supported by the Head of EDI Transformation with the objective of embedding the CIOB's commitment to EDI across the institution. The CIOB's Head of EDI transformation will report on the activities of the EDI Ambassadors to the EDI Advisory Panel.

Requirements of the role:

- Enthusiasm for promoting inclusive practices
- An understanding of the EDI agenda in the context of the built environment
- Willingness to raise EDI issues at Hub/Regional Committee meetings

What the role entails:

- Acting as champions for EDI in the built environment sector
- Sharing and promoting best practice within the CIOB
- Raising issues identified within current practices
- Identifying positive actions to address barriers to inclusion
- Contributing to the development of regional strategies

Benefits to volunteers:

- Developing subject matter expertise adding a new skill and experience to their CV
- Helping the CIOB develop its approach to equality, diversity & inclusion
- Provision of digital badge to acknowledge their contribution

The role is not:

- Being responsible for *all* diversity and inclusion initiatives within your Hub/Regional Committee
- Advocating on behalf of other members
- Raising individual member grievances
- Representing the CIOB externally without prior agreement from the Head of EDI

Members will be appointed to the role of EDI Ambassador for a period of 12 months and subject to review by the Head of EDI Transformation. CIOB EDI Ambassadors will be supportive of the work of the members' EDI Advisory Panel.

The role of EDI Ambassador will not seek to replicate nor undermine existing member representation nor formally agreed routes for members to raise issues. The CIOB will withdraw the Ambassador role if an individual ceases to be a member of CIOB, or if there is evidence of inappropriate conduct.

How to volunteer as CIOB EDI Ambassador:

- Make yourself familiar with the CIOB's approach to EDI by watching this 35-minute Academy webinar:

<https://www.ciobacademy.org/course/the-ciobs-approach-to-diversity-and-inclusion/>

- Agree with your local Hub or Regional Committee that you will act as its sole EDI Ambassador
- Inform the Head of EDI Transformation by emailing: inclusion@CIOB.org.uk

IF YOU REQUIRE A COPY OF THIS DOCUMENT IN AN
ALTERNATIVE FORMAT, PLEASE EMAIL:
INCLUSION@CIOB.ORG.UK