

A Quick Guide to the Professional Review

What is the Professional Review?

- The Professional Review is the final stage to achieving your Chartered membership.
- It is a paper-based application based on a set of competence standards that are contained in the PR Guidance notes.
- You will be asked to provide a specific example of work you have carried out that you believe meets the standards.
- This is your opportunity to demonstrate your competence.
- You do not have to be working on sites. You could be a Design Manager, Quantity Surveyor or BIM Manager. The standards can be interpreted in relation to your job role.
- The assessor takes your job role into account when making their assessment.

Your First Step - Join a Pathway

To apply for Chartered Membership via the Professional Review you will need to be on a Pathway. This will give you Applicant membership. For benefits of membership please visit the [website](#)

Eligibility requirements	Qualified and Experienced – Industry Pathway	Qualified and Experienced – NVQ Pathway	Educators Pathway
Qualifications	<ul style="list-style-type: none"> • A degree or • Construction NVQ at Level 6. • Construction SVQ Level 4/SCQF Level 9. • Chartered Membership Programme 	<ul style="list-style-type: none"> • NVQ L7 in Senior Construction Management. • SVQ level 5/SCQF Level 11 in Senior Construction Management. <p>(Please note any other level 7 qualifications will not be accepted for this pathway)</p>	<ul style="list-style-type: none"> • A degree or • Construction NVQ at Level 6. • Construction SVQ Level 4/SCQF Level 9
Experience	<p>With a construction related degree - 3 years' experience in a management role within construction</p> <p>With a non-construction related degree - 5 years' experience in a management role within construction</p>	<p>3 years' experience in a management role within construction</p> <p>Your NVQ Assessor must be MCIQB/FCIQB for the duration of your course.</p>	<p>3 years' experience researching or teaching a construction-related subject.</p> <p>NVQ assessor or Internal verifier.</p>

The Process

Step 2. Download your PR application documents from the portal.

Step 3. Complete the application documents and upload to the portal and pay the assessment fee. Include CPD records (only applicable if you have been in membership for more than 1 year)

Support – Please visit the Professional webpage for the [support options](#)

Step 4. On submission the PR Team will review your application.

They will either forward your application to an assessor or return it with feedback to improve.

Your assessment will take between 8-12 weeks (This is an estimate. You will be given a timescale at the time of submission)

The Standards – Industry and NVQ Pathways

You are expected to demonstrate your competency in the following areas

OCCUPATIONAL COMPETENCE TO BE COMPLETED BY THOSE ON THE INDUSTRY PATHWAY	MANAGEMENT COMPETENCE TO BE COMPLETED BY THOSE ON THE INDUSTRY PATHWAY	COMMITMENT TO PROFESSIONALISM TO BE COMPLETED BY THOSE ON THE INDUSTRY AND NVQ L7 PATHWAYS
Planning and organising work	Communication	
Managing health, safety & welfare	Decision making	Professional Judgement & Responsibility
Managing quality	Managing information	Commitment to the Code of Ethics
Sustainable & Environmental Practices in Construction	Leadership and strategic management/ financial management	Commitment to Continuing Professional Development (CPD)
Knowledge of commercial, contractual & legal issues	Developing people or teams	
	Innovation	

The Standards – Educator Pathway

You are expected to demonstrate your competency in the following areas

Sections		Who is this for?
Mandatory	Advancing & Enhancing Current Best Practice	Everyone
Optional (pick one of these options)	Advancing & Enhancing Construction Management Knowledge	For those wishing to make an application based in research.
	Advancing Learning & Teaching. For those wishing to make an application based on work in the area of learning and teaching.	For those wishing to make an application based on work in the area of learning and teaching
	Vocational Education & Training.	For those wishing to make an application based on their work as an NVQ Assessor or Training & Development Manager
	Leadership & Management.	For those wishing to make an application based on their management competence
Mandatory	Commitment to Professionalism.	Everyone

Outcomes explained

PASS	INTERVIEW	DEFER
Congratulations!	Not enough information to pass	You have not demonstrated your competence.
Your membership will be upgraded and you will receive a welcome pack and be invited to a graduation ceremony.	However, the assessors believe an interview will help you to expand on the examples provided in the application	You have not demonstrated competence in this application. You will be provided with feedback and you have one year to re-submit. There is no re-assessment fee if re-submitted within one year.

Contacts

Customer Service

Tel: +44 (0)1344 630700

Email: customerservice@ciob.org.uk.

Professional Review Team

Tel: +44 (0)1344 630700

Email: pr.application@ciob.org.uk.

