



CIOB

The Chartered
Institute of Building

Application for Chartered Membership

For candidates via the Industry Route

Introduction

Membership Number

Version Number

On the back of your guidance notes there is a version number. Please state which version you used to complete this application form.

Who do you report to?

Who are you responsible for?

Summary of your career

Please give a brief synopsis of your career up to the present time. This needs to fit inside 'visible' text box limit. This provides a useful context to help the assessor understand your role. It is not part of the assessment.

Career steps - Only include post-school experience.

Assessors want to see career progression. How did you get to the position you are in today?

Your current job description

Briefly explain your current role and responsibilities:

Project List

The assessor will cross refer this list with the examples in report. All projects mentioned in the report should be included in this list and be within the last 3 years.

Dates From	Dates To	Project or Sites	Your Role on this Project
01/2019	01/2020		

Your Report

This part of your application will be assessed by a CIOB assessor.

Using the following template, please demonstrate your competence in each of the sections. Refer to examples of your most recent achievements (last 3 years only).

In exceptional circumstances, you can go back 5 years. Permission from CIOB is required prior to submitting this application form.

Remember to have your guidance notes to hand.

It has the information you need to create an excellent report.

It explains what the CIOB is looking for and the criteria you will be assessed against.

Section 1: Occupational Competence

1.1 Planning and organising work

1.2 Managing health, safety, and welfare

1.3 Managing quality

1.4 Implementing sustainable construction development

1.5 Knowledge of commercial, contractual and legal issues

Section 2: Management Competence

2.1 Communication

2.2 Decision making

2.3 Managing information

2.4 Leadership and strategic management/financial management

2.5 Developing people or teams

2.6 Innovation

Section 3: Commitment to Professionalism

3.1 Professional judgement and responsibility

3.2 Commitment to abide by the rules and regulations of professional competence and conduct

3.3 Commitment to CPD

Your 1 Year Forward: Personal Development Plan

Areas for Improvement	The benefit this will bring to you and your organisation

This part demonstrates your compliance of rule 31 of the CIOB Bye-Laws.



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Thanks for applying